Federal Accounting Standards Advisory Board

December 4, 2002

To: Members of the Board

From: Wendy M. Comes

SUBJ: December 11-12, 2002 Meeting Materials

We will be meeting in Room 7C13. Accompanying this memo, you will find the agenda, draft minutes of the October meeting, final minutes of the August meeting, and tabbed sections. In the tabbed sections, you will find:

Tab A – Agenda Settting

Tab B – Natural Resources

Tab C – Dedicated Collections

Tab D – Reclassification of Stewardship Responsibilities and Eliminating Current Service Assessments

Tab E – Fiduciary Collections

Lunch arrangements have been made for Wednesday at noon. Cost is \$10 per person. Members should offer regrets only to Mr. Charles Jackson (202 512-7352) by Friday, December 6th. Staff planning to join the luncheon should RSVP by December 6th.

If you have any questions or concerns, please contact me at 202 512-7357 or comesw@fasab.gov.

Federal Accounting Standards Advisory Board

Meeting Agenda 441 G St. NW Room 7C13 Washington, DC

December 11-12, 2002

Note: Times are tentative. The Board may alter start times during the day.

Wednesday, December 11, 2002

9:00 - 9:15 Administrative Matters

Approval of draft minutes

9:15 – 10:15 Agenda Setting (Tab A)

- Discussion of criteria offered by staff
- Review of timelines on current projects

10:15 - 11:00 Natural Resources (Tab B)

- Updated staff project plan
- > Summary of board member comments on issues

11:00 – 12:00 Dedicated Collections (Tab C)

Staff issue paper

12:00 - 1:00 Luncheon

1:00 – 3:00 Reclassification of Stewardship Responsibilities and Eliminating Current Service Assessments (Tab D)

- Member discussion of options for proceeding
- Comments on draft standard

3:00 – 3:30 Steering Committee Meeting

Closed session for Personnel Matters

Thursday, December 12, 2002

9:00 – 10:30 Fiduciary Collections (Tab E)

> Staff draft exposure draft for review

10:30 - 12:00 Agenda Setting (Tab A)

- > Member rating of projects against criteria
- > Tentative decision on project rankings